

Information for clients No. 2

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Security Regulations for Cash Registers

We would like to inform you of steps that must be taken to gain a security certificate and for the registration of your cash register in accordance with the security regulations for cash registers (SRCR), which come into effect on 1 April 2017.

1. First you have to check whether the cash register meets the requirements according to the SRCR. You should discuss the purchase with the manufacturer of your cash register and also ask them for the relevant Update or Upgrade. If this is not possible you should arrange for a new cash register. You should also have at your disposal the possibility of printing receipts with QR codes.



2. It is also necessary for each of your cash registers to get a security certificate – for which there is a **charge** – from one of these providers.

- <u>A trust</u> (www.a-trust.at)
- <u>Global Trust</u> (www.globaltrust.eu)
- <u>Prime Sign</u> (www.prime-sign.com)



The manufacturer of your cash register will inform you which certificate your cash register supports. To use the security certificate it is necessary to acquire a payment card reader or a USB-flashdisk (for each cash register) that is appropriate for the use of the security certificate.

You should apply for this certificate **as soon as possible** since it can be anticipated that the increase in demand will lead to a slowdown in their issue.

3. You will then, with the help of Finanzonline need to register both the certificate and the cash register (identification number of the cash register). Cash registers that are connected to the internet also offer registration

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(Webservice) from the cash register system. We will be happy to help you with notification via Finanzonline.

4. When putting your cash register into operation you must print a so-called starting document. This must then be scanned and sent with the help of the BMF App "Belegcheck" after you have been asked to provide the (twelve-digit) authentication code.

Once you have carried out all these steps your cash register with security equipment is ready to use.

In operation it is then necessary to produce monthly and annual (December) documents. On a quarterly basis it is necessary to secure the cash register system. At the end of each year it is required to send the annual document using the authentication code and the BMF App "Belegcheck" at the latest by 15 February (for the first time on 15 February 2018) of the following year.

In the event of failure of the cash register for a period longer than 48 hours it is necessary to announce this via Finanzonline, it is sufficient to provide a summary of sales per day as one sum. During the outage you have an obligation to keep a written record of each transaction.

Should you have any questions or need help with the registration we will be happy to help you.

Your Stöger & Partner team

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